

21 February, 2017

Dear Melbourne Montessori School Members

### **MELBOURNE MONTESSORI BOARD – DIRECTOR ELECTIONS AND CALL FOR NOMINATIONS**

The Melbourne Montessori School (“MMS”) is a public company limited by shares and is governed by a Board of Directors. In accordance with the MMS Constitution, annual elections are held to elect a nominated number of the interested directors (“member directors”) on the Board.

MMS invites nominations for member Directors to be elected to the Board of MMS. Nominations must be received in writing no later than 3.00 pm 31<sup>st</sup> March 2017. Election by postal ballot will occur in April 2017.

The new 3 year terms for Directors will commence from the conclusion of the May 2017 General Meeting, and end at the conclusion of the May 2020 General Meeting (unless otherwise determined by the Board).

#### Two (2) Positions for Election

In accordance with the MMS Constitution, the following Member Directors’ terms are expiring and they are retiring by rotation.

1. Paul Maginnity
2. Diana Tremiglioizzi

Therefore, there are Two (2) Member Director positions open at this election. (Refer to MMS Constitution May 2015, Clause 19.4)

#### Directors Standing for Re-election

At the date of this notice both the retiring Directors have indicated that, being eligible, they intend to stand for re-election to the MMS Board:

**Caulfield Campus**  
6 Roselea Street  
Caulfield South 3162  
Victoria, Australia

**Brighton Campus**  
741 Hawthorn Road  
Brighton East 3187  
Victoria, Australia

P 03 9528 4478  
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admin@mms.vic.edu.au  
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to create a better world  
with their *own* two hands

## Nomination Requirements

Nominations for Elected Directors must be:

- (i) in writing;
- (ii) on the prescribed form (if any) provided for that purpose
- (iii) signed by a proposer and seconder, who must be Members; and
- (iv) certified by the nominee (who must be a member of the School) expressing his or her willingness to accept the position for which he or she is nominated.
- (v) In the case of joint members, only one member may nominate for any one election, and only if no other joint member will remain on the Board concurrently if that member is elected.

## Eligibility

A Member who stands for election or re-election as a Director must:

- a) be a Member whose child has been enrolled at the School for the year immediately preceding the General Meeting, and
- b) have paid all money due and payable to the School at the time of that meeting.

Note that a Member is defined in the MMS Constitution as being a Parent or Guardian of a student at MMS, one Member per family.

Yours faithfully

John Bourikas  
Company Secretary

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